

5390-8-5 (CFPSA/NRYSM)

25 May 2005

Distribution List

CANADIAN MILITARY COMMUNITY NATIONAL YOUTH MODEL TRAINING STRATEGY – STAFF AND VOLUNTEERS

Reference : Canadian Military Community National Youth Model Training Strategy, dated 7 March 2005

1. As outlined at the reference, to support the implementation of the strategies of the Canadian Military Community National Youth Model, the National Youth Project Team developed and launched a comprehensive three-stage training process with the goal of nurturing the skills, assets and values of youth services providers (MFRC/PSP staff, partners and volunteers) to ensure that the impact of the core components of the National Youth Model fully realize the intended youth benefits.
2. The first stage of the training process was offered 4-6 May 2005 in Ottawa to a group of nominated MFRC and PSP representatives from eleven CF community locations across Canada. The training provided the attendees with the background knowledge, tools and skills to serve as “trainers” of the National Youth Model. The “trainers” will facilitate the second stage of the training process, conducting, between June and September 2005, orientation sessions for local MFRC and PSP staff, community partners and volunteers working with, or wishing to work with youth. The local orientation sessions will provide an introduction to: the strategies of the National Youth Model; youth engagement; the youth funding process; and youth programming / evaluation. The third stage of the training process will be targeted at CF community youth, and be explained thoroughly at the orientation sessions.
3. To coordinate the implementation of the second stage of the training process, the National Youth Project Team would like to begin scheduling local orientation sessions. As mentioned, the orientation sessions are:
 - a. intended for all PSP and MFRC staff, community partners and volunteers currently working with, or wishing to work with, youth of CF families;
 - b. to be scheduled sometime between June and September 2005 (please see annex A for registration form);
 - c. financially supported nationally. Facilitation costs associated with each of the local orientation sessions will be coordinated through the National Youth Project Team;
 - d. facilitated by two National Youth Model “Trainers” (one PSP and one MFRC representative). “Trainers” include:
 - Jacques Adam, PSP HQ
 - Kelly Binette, PSP Esquimalt
 - Diane Brine, MFRC Winnipeg
 - Brenda Cavanagh, PSP Shilo

- Jill Clarke, MFRC Shearwater
- Nicole Dupuis, PSP Halifax
- Celeste Gotell, DMFS HQ
- Alla Ivask, DMFS HQ
- Jill Jackson, PSP Greenwood
- Tara Jones, MFRC Suffield
- Martin Juneau, PSP Valcartier
- Ivor Martinez, MFRC Ottawa
- Laurie Ogilvie, PSP HQ
- Garry Reid, MFRC Shilo
- Lara Rooke, PSP HQ
- Nadine Rouleau, PSP HQ
- Suzanne Sinclair, MFRC Cold Lake
- Patty Warren, MFRC Petawawa

- d. between 7-15 hours in length. “Trainers” will conduct pre-training assessments with local attendees to determine the training modules to be included in the session, and based on this content, establish the exact duration of the session;
- e. MFRC and PSP staff currently working with youth should attend the orientation sessions. Attendance at a session will be necessary to successfully complete the youth funding application and implement youth services reflecting the strategies of the National Youth Model; and
- f. may be co-hosted with another location. CF community locations in close proximity, and with low registration numbers, will combine the scheduling of the orientation session, with attendees traveling to a common host location rather than conducting individual training at each location. Travel and accommodation costs will be coordinated by the National Project Team.

4. To schedule your Youth Model orientation session, please complete the registration form at annex A and return to Laurie Ogilvie at (fax) 613-995-2425 or (email) ogilvie.la@forces.gc.ca by **10 June 2005**. The “trainers” conducting your orientation session will be in direct contact with your identified PSP and MFRC contract persons within ten days of the receipt of your registration.

5. Should you or your staff have any questions, please contact the undersigned, or Alla Ivask, DMFS SMRPPD at (613)992-9656 or Laurie Ogilvie, NRYSM at (613) 995-7802.

// Original Signed By //

G.W. Pearson
 Executive Vice President - Personnel Support Programs
 Canadian Forces Personnel Support Agency

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