RECAP OF PETTY CASH EXPENDITURES

Unit: _____ **Recap #:** _____

Entity: _____ **Period:** _____

Item #	Description Of Item Purchased	Account Number	Amount	GST/HST/ QST
		Totals	$ -	$ -
		Total Reimbursement Requested	$	-

	Requested By Holder	Expenditure Approved By Admin Authority	Payment Approved By NPFAS
Print Name			
Signature			
Date			

For Use By The NPF Accounting Section

Extensions And Vouchers Verified By: _____

Cheque No.: _____ **Dated:** _____ **DISGEN No.:** _____