

**Appendix F – Travel Waiver for Private Motor Vehicle Use**

**Travel Waiver for Private Motor Vehicle use rather than rental vehicle**

I \_\_\_\_\_ (travellers name) will be on NPP business travel for period \_\_\_\_\_ to \_\_\_\_\_ inclusive. During this period I have opted to use my Private Motor Car (PMC) rather than rental vehicle. Since the vehicle rental rate is lower than the PMC mileage costs, the employer will reimburse the equivalent for the most cost efficient method of travel – rental vehicle (vehicle rental, taxes, gas).

\_\_\_\_\_  
Travellers Name

\_\_\_\_\_  
Approving Authority